

requests

Apply

Status

tools

Fax to File

LOI Page

Current Process: Common Good - Special Project Support - v2

* = Required Field

 [Print Question Legend](#)

Contact Information AI Doe
aldoe@gmail.com

[Edit Contact](#) | [Send Email](#) | [Mail Merge](#)

Project Name*

Name your special project

 ?

Amount Requested*

Amount Requested (maximum \$20,000)

 ?

Program Area*

Choose the area that best describes the focus of your request.

 ?

Project Budget*

What is the total cost to complete the project?

 ?

Number of Clients Served*

How many clients in total will be served through this request, both directly and indirectly?

 ?

Organization's Annual Budget*

Enter the total amount of the organization's most recent Board-approved annual budget.

 ?

Tax Status*

Choose your organization's tax status.

 ?

Year Founded*

Enter the 4-digit year your organization began operation. If the organization is a chapter of a national or regional organization, enter the year the local organization began operation.

 ?

Fiscal Sponsor

If using a fiscal sponsor, specify name of sponsor. It must be a 501(c)(3), a government entity, or a house of worship.

 ?

IRS Approval Letter

Upload a PDF version of the organization's (or fiscal sponsor's) Internal Revenue Service letter confirming tax-exempt status.

How To Upload:

Click the *Choose File* button to find the file on your computer; click to select it then click *Open*. Click the *Save As Draft* button at the bottom of this page.

Click the *Continue* button to return here and see the uploaded file.

If you do not have a PDF version, you may use Fax to File to submit one. First, use the *Save As Draft* button at the bottom of this page. Then, use the *Fax to File* link at the left of this page to prepare the PDF file.

No file chosen [2 MB(s) allowed]
[File Upload Status: No file uploaded.]

Organization Background

History*

Provide a brief history of the organization

[500 characters left of 500]

Mission*

Provide the organization's mission statement

[500 characters left of 500]

Objectives*

Provide a summary of the organization's objectives and outcomes in the past year.

[750 characters left of 750]

Your Project

Concept*

Provide the project concept, including long-term goals

[750 characters left of 750]

Approach*

Describe the methods you intend to use to achieve the goals stated above.

[1000 characters left of 1000]

Evaluation and Measures of Success*

Explain how you will define success and the tools you will use to determine the outcomes of your project.

[1000 characters left of 1000]

Collaboration*

Name any organizations you will collaborate with to accomplish this project. Describe their roles and the resources they will contribute.

?

[1000 characters left of 1000]

Leadership*

Describe the background and relevant experience of the individuals and/or partner organizations involved in implementing the project.

?

[1000 characters left of 1000]

Beneficiaries*

Who stands to benefit from this project, and how? Include numbers to benefit both directly or indirectly.

?

[500 characters left of 500]

Budget

Use the form provided below to summarize your budget.

Download Budget Form*

Click [here](#) to download the Budget Form. When prompted "Open or Save?", click *Save* to save it to your computer. Double-click the file on your computer, fill it out, then save it again.

Upload Budget Form*

Click the *Choose File* button to find the Budget Form on your computer; click to select it then click *Open*. Click the *Save As Draft* button at the bottom of this page. Click the *Continue* button to return here and see the uploaded file.

Choose File No file chosen [2 MB(s) allowed] ?

[File Upload Status: No file uploaded.]