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LOI Page

Current Process: Common Good - General Operating Support v2

* = Required Field

 [Print Question Legend](#)

Contact Information AI Doe
aldoe@gmail.com

[Edit Contact](#) | [Send Email](#) | [Mail Merge](#)

Project Name*

Name your request

?

Amount Requested*

Amount Requested (maximum \$20,000)

?

Program Area*

Choose the program area that best describes the focus of your request.

?

Number of Clients Served*

How many clients will be served by your organization in the one-year grant period?

?

Organization's Annual Budget*

Enter the total amount of the organization's most recent Board-approved annual budget.

?

Tax Status*

Choose your organization's tax status.

?

Year Founded*

Enter the 4-digit year your organization began operation. If the organization is a chapter of a national or regional organization, enter the year the local organization began operation.

?

Fiscal Sponsor

If using a fiscal sponsor, specify name of sponsor.

?

IRS Approval Letter

Upload a PDF version of the organization's Internal Revenue Service letter confirming tax-exempt status.

Upload IRS Letter

Click the *Choose File* button to find the file on your computer; click to select it then click *Open*. Click the *Save As Draft* button at the bottom of this page. Click the *Continue* button to return here and see the uploaded file.

If you do not have a PDF version, you may use Fax to File to submit one. First, use the *Save As Draft* button at the bottom of this page. Then, use the *Fax to File* link at the left of this page to prepare the PDF file.

No file chosen [2 MB(s) allowed] ?

[File Upload Status: No file uploaded.]

Organization Background

History*

Provide a brief history of the organization

?

[500 characters left of 500]

Mission*

Provide the organization's mission statement

?

[500 characters left of 500]

Your Request

Objectives*

Provide a summary of your organization's objectives and outcomes in the past year.

?

[1000 characters left of 1000]

Evaluation and Measures of Success*

Explain how you define success and your process for doing so.

?

[1000 characters left of 1000]

Collaboration*

Name any organizations you will collaborate with in the coming year. Describe their roles and the resources they will contribute.

?

[1000 characters left of 1000]

Leadership*

Describe the background and relevant experience of the individuals and/or partner organizations involved.

?

[1000 characters left of 1000]

Beneficiaries*

Who stands to benefit from your programs, and how? Include numbers to benefit both directly or indirectly.

?

[500 characters left of 500]

Budget

Use the form provided below to summarize your budget.

Download Budget Form

Click [here](#) to download the Budget Form. When prompted "Open or Save?", click *Save* to save it to your computer. Double-click the file on your computer, fill it out, then save it again.

Upload Budget Form*

Click the *Choose File* button below to find the Budget Form on your computer; click to select it then click *Open* to upload it. Click *Save As Draft* at the bottom of this page. Click the *Continue* button to return here and see the uploaded file.

No file chosen [2 MB(s) allowed] [File Upload Status: No file uploaded.]